

UNIVERSITY OF YORK

POSTGRADUATE PROGRAMME REGULATIONS (for PGT programmes that will run under the new modular scheme)

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| This document applies to students who commence the programme(s) in: | | | | | |
| Awarding institution | | | Teaching institution | | |
| University of York | | | University of York | | |
| Department(s) | | | | | |
| Archaeology | | | | | |
| Award(s) and programme title(s) | | | Level of qualification | | |
| MSc Digital Heritage | | | Level 7 (Masters) | | |
| Award(s) available <i>only</i> as interim awards | | | | | |
| Postgraduate Diploma in Digital Heritage | | | | | |
| Postgraduate Certificate in Digital Heritage | | | | | |
| Admissions criteria | | | | | |
| A good honours degree (upper second or first) or an equivalent qualification from an overseas institution in archaeology, history, art history, museum studies, education, anthropology, cultural studies or a related field. Other applicants may be considered in exceptional circumstances, for example those with considerable ICT experience. All applicants will be expected to provide evidence of some basic familiarity with a range of ICT applications and an aptitude for computer-based skills. Most applicants are interviewed, unless living or working overseas. For foreign language speakers, level 6.5 IELTS/61 Pearson PTE is required. | | | | | |
| Length and status of the programme(s) and mode(s) of study | | | | | |
| Programme | Length (years) and status (full-time/part-time) | Start dates/months (if applicable – for programmes that have multiple intakes or start dates that differ from the usual academic year) | Mode | | |
| | | | Face-to-face, campus-based | Distance learning | Other |
| MSc Digital Heritage | 1 year full-time; 2-3 years part-time | | Yes | No | N/A |
| Language of study | | English | | | |
| Programme accreditation by Professional, Statutory or Regulatory Bodies (if applicable) | | | | | |
| N/A | | | | | |
| Educational aims of the programme(s) | | | | | |

The aims of the programme are:

- To facilitate students' development of advanced intellectual and practical skills, through a study of the interplay between theories and methods, and the analysis of primary and secondary material
- To present research-informed teaching and engage students with theories, methods, and debates which are at the forefront of relevant archaeological research
- To provide students with the opportunity to carry out an independent research project requiring higher-level academic engagement
- To enable students to develop detailed knowledge and expertise in a range of computing concepts
- To examine how computers have been applied in archaeology, museums, heritage agencies and the impact of their use on the development of professional practice;
- To help students develop skills which will enable them to seek employment in the heritage sector
- To provide students with the opportunity to carry out a dissertation as their independent research project.

Intended learning outcomes for the programme – and how the programme enables students to achieve and demonstrate the intended learning outcomes

This programme provides opportunities for students to develop and demonstrate knowledge and understanding qualities, skills and other attributes in the following areas:

The following teaching, learning and assessment methods enable students to achieve and to demonstrate the programme learning outcomes:

A: Knowledge and understanding

Knowledge and understanding of:

1. key principles and terminology used in the discipline of archaeology
2. the nature of the archaeological record, including key forms of data and the methods used to analyse them.
3. the role of theory in interpreting data, and an appreciation of the changing paradigms within which archaeology is undertaken
4. the historical, social, cultural, and political contexts of archaeological interpretation
5. the challenges and opportunities that arise from working with diverse sources of archaeological evidence
6. the social and political significance of archaeology on local, national, and international scales
7. the development of the application of computers in heritage/museums;

Learning/teaching methods and strategies (relating to numbered outcomes):

- lectures (1-15)
- seminars (1-15)
- fieldtrips and practical sessions (1-15)
- directed reading (1-15)
- use of the VLE (1-15)

Types/methods of assessment (relating to numbered outcomes)

- Coursework Essays (1-15)
- Project Coursework (1-15)
- Assessed Lecture (1-15)
- Dissertation (1-15)

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| <ol style="list-style-type: none"> 8. principles of digital archiving, resource discovery and metadata; spatial and 3-D data; database design; CAD and VR; 9. the management process of CHM and its legal and policy underpinnings; 10. main debates in CHM/museums, in particular in relation to use, evaluation, interpretation and representation of artefacts/heritage sites and places; 11. history, cultural and political context of CHM/museums; 12. understanding of use of web/virtual reality in interpretation, education and display. 13. the interdisciplinary nature of CHM/museums and the range of stakeholder groups involved in its practice; 14. the role and responsibilities of heritage professionals in heritage education, interpretation and tourism; 15. the potential for digital technologies in heritage education, interpretation and tourism; | |
| B: (i) Skills – discipline related | |
| <p>Able to:</p> <ol style="list-style-type: none"> 1. ability to plan, design and undertake a piece of independent research within the field of digital heritage; 2. ability to evaluate critically the claims made for different computer applications and select the correct application for a given problem; 3. locate and use relevant information on Internet and create materials to add to it; 4. to create an electronic text; 5. design and implement a simple relational database; 6. create effective applications in CAD and VR; | <p>Learning/teaching methods and strategies (relating to numbered outcomes):</p> <ul style="list-style-type: none"> ● Supervised independent research project (1) ● Seminar presentations, discussions and practical sessions (2-10) ● Directed Reading (2-10) <p>Types/methods of assessment (relating to numbered outcomes)</p> <ul style="list-style-type: none"> ● Dissertation (1) ● Essays and Coursework Projects (2-10) ● Assessed lecture (2-10) |

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| <ol style="list-style-type: none"> 7. ability to evaluate the cultural significance of sites, places and artefacts; 8. ability to recognise areas of potential conflict in heritage management and museum practice; 9. critically evaluate the implications of stakeholder values and interests for heritage management and heritage interpretation/education; 10. appraise the utility of interpretative and educational media both on site and in museums. | |
| B: (ii) Skills – transferable | |
| <p>Able to:</p> <ol style="list-style-type: none"> 1. Independently gather, organise, and present information and arguments in a critical manner 2. Communicate complex ideas to a high standard in both written and verbal formats 3. Work effectively with others as a team 4. produce logical and structured arguments supported by relevant evidence 5. plan, design, and execute a programme of independent research 6. create a variety of digital resources (webpages, electronic texts, relational databases, CAD and GIS applications) | <p>Learning/teaching methods and strategies (relating to numbered outcomes):</p> <ul style="list-style-type: none"> ● Seminars (1- 4) ● Practical Sessions (3, 6) ● Directed Reading (1, 2, 4) ● Supervised Independent Research (1, 2, 4-6) ● Work Experience Placement (2-4, 6) <p>Types/methods of assessment (relating to numbered outcomes)</p> <ul style="list-style-type: none"> ● Dissertation (1, 2, 4-6) ● Essays and coursework projects (1, 2, 4, 6) ● Assessed Lecture (1, 2, 4) ● Feedback on presentations (1-4) |
| C: Experience and other attributes | |
| <p>Able to:</p> <ol style="list-style-type: none"> 1. Evaluate personal performance in a range of tasks 2. Demonstrate the skills necessary for self-managed lifelong learning | <p>Learning/teaching methods and strategies (relating to numbered outcomes):</p> <ul style="list-style-type: none"> ● Seminar preparation and presentations (1-3) ● Essay and Coursework projects (1-3) ● Supervised Independent Research (1-4) ● Directed Reading (2-3) ● Work experience placement (1-4) |

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| <p>3. Demonstrate the development of an adaptable and flexible approach to study and work.</p> <p>4. identify and work towards personal targets for academic and career development in the heritage sector or other fields</p> | <p>Types/methods of assessment (relating to numbered outcomes)</p> <ul style="list-style-type: none"> • Not assessed |
| Relevant Quality Assurance Agency benchmark statement(s) and other relevant external reference points (e.g. National Occupational Standards, or the requirements of Professional, Statutory or Regulatory Bodies) | |
| None | |
| University award regulations | |
| <p>To be eligible for an award of the University of York a student must undertake an approved programme of study, obtain a specified number of credits (at a specified level(s)), and meet any other requirements of the award as specified in the award requirements and programme regulations, and other University regulations (e.g. payment of fees). Credit will be awarded upon passing a module's assessment(s) but some credit may be awarded where failure has been compensated by achievement in other modules. The University's award and assessment regulations specify the University's marking scheme, and rules governing progression (including rules for compensation), reassessment and award requirements. The award and assessment regulations apply to all programmes: any exceptions that relate to this programme are approved by University Teaching Committee and are recorded at the end of this document.</p> | |
| Departmental policies on assessment and feedback | |
| <p>Detailed information on assessment (including grade descriptors, marking procedures, word counts etc.) is available in the written statement of assessment which applies to this programme and the relevant module descriptions. These are available in the student handbook and on the Department's website</p> <p>http://www.york.ac.uk/archaeology/intranet/taught-pg/rules-assessment/summative-assessment/ and http://www.york.ac.uk/archaeology/intranet/taught-pg/rules-assessment/grade-descriptors/</p> | |
| <p>Information on formative and summative feedback to students on their work is available in the written statement on feedback to students which applies to this programmes and the relevant module descriptions. These are available in the student handbook and on the Department's website</p> <p>http://www.york.ac.uk/archaeology/intranet/taught-pg/rules-assessment/summative-assessment/</p> | |

Masters full-time

| Autumn term | Spring term | Summer term | Summer vacation |
|---|---|---|-----------------|
| <i>Analysis and visualisation</i> 20 credit module (core) | <i>Digital publication and web technologies</i> 20 credit module (core) | Independent Study Module (Dissertation) 80 credit module (core) | |
| <i>Cultural Heritage Management 1</i> 20 credit module (core) | <i>Cultural Heritage Management 2</i> 20 credit module (core) | | |
| 5 credit module (option) | 5 credit module (option) | | |
| 5 credit module (option) | 5 credit module (option) | | |

Masters 2 year part-time

| Year 1 | | | |
|---|---|--|-----------------|
| Autumn term | Spring term | Summer term | Summer vacation |
| Analysis and visualisation 20 credit module (core) | Digital publication and web technologies 20 credit module (core) | Begin work on dissertation 80 Credits (core; ISM) | |
| 5 credit module (option) | 5 credit module (option) | | |
| Year 2 | | | |
| Autumn term | Spring term | Summer term | Summer vacation |
| Cultural Heritage Management 1 20 credit module (core) | Cultural Heritage Management 2 20 credit module (core) | Dissertation continued 80 Credits (core; ISM) | |
| 5 credit module (option) | 5 credit module (option) | | |

Masters 3 year part-time

| <i>Year 1</i> |
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| Autumn term | Spring term | Summer term | Summer vacation |
|---|---|---|-----------------|
| <i>Analysis and visualisation</i> 20 credit module (core) | <i>Digital publication and web technologies</i> 20 credit module (core) | | |
| 5 credit module (option) | 5 credit module (option) | | |
| Year 2 | | | |
| Autumn term | Spring term | Summer term | Summer vacation |
| <i>Cultural Heritage Management 1</i> 20 credit module (core) | <i>Cultural Heritage Management 2</i> 20 credit module (core) | <i>Begin work on dissertation</i> 80 credits (core; ISM) | |
| 5 credit module (option) | 5 credit module (option) | | |
| Year 3 | | | |
| Autumn term | Spring term | Summer term | Summer vacation |
| <i>Dissertation</i> 80 credits (core; ISM) | | | |

Diagrammatic representation of the timing of module assessments and reassessments, and the timing of departmental examination/progression boards

| Autumn term | Spring term | Summer term | Summer vacation | Date of final award board |
|---|---|--|--|---------------------------|
| Core/Option modules Week 10 submission | Core/Option modules Week 10 submission | ISM Assessed lecture Week 6 | ISM Dissertation First week in September submission | Week 6 Autumn |
| Research Skills modules block 1 Week 6 submission | Research Skills modules block 1 Week 6 submission | Progression board meeting Week 4 | | |
| Research Skills modules block 2 Week 10 submission | Research Skills modules block 2 Week 10 submission | Post-progression re-sits Week 10 submission | | |

Overview of modules

Core module table

| Module title | Module code | Credit level ¹ | Credit value ² | Prerequisites | Assessment rules ³ | Timing (term and week) and format of main assessment ⁴ |
|---|-------------|---------------------------|---------------------------|---------------|-------------------------------|---|
| Analysis and visualisation | ARC00008M | 7 | 20 | N/A | None | AuT Week 10, essay/project |
| Digital publication and web technologies | ARC00007M | 7 | 20 | N/A | None | SpT Week 10, essay/project |
| Cultural Heritage Management 1: concepts, principles and practice | ARC00012M | 7 | 20 | N/A | None | AuT Week 10, essay |
| Cultural Heritage Management 2: Museums, audiences and interpretation | ARC00013M | 7 | 20 | N/A | None | SpT Week 10, essay |
| Dissertation | ARC00009M | 7 | 80 | N/A | NC | SuT Week 6, lecture; SuVac first week in September, dissertation |

Option modules

| Module title | Module code | Credit level | Credit value | Prerequisites | Assessment rules | Timing and format of main assessment |
|---------------------------------|-------------|--------------|--------------|---------------|------------------|--------------------------------------|
| Analysing Historic Buildings | ARC00010M | 7 | 20 | N/A | None | AuT Week 10, essay |
| Animal bones for archaeologists | ARC00031M | 7 | 20 | N/A | None | AuT Week 10, essay |
| Approaches to conservation | ARC00014M | 7 | 20 | N/A | None | AuT Week 10, essay |
| Archaeology of Human Bone | ARC00033M | 7 | 20 | N/A | None | AuT Week 10, essay |
| Concepts of landscapes | ARC00025M | 7 | 20 | N/A | None | AuT Week 10, essay |

¹ The **credit level** is an indication of the module's relative intellectual demand, complexity and depth of learning and of learner autonomy. Most modules in postgraduate programmes will be at Level 7/Masters. Some modules are permitted to be at Level 6/Honours but must be marked on a pass/fail basis. See University Teaching Committee guidance for the limits on Level 6/Honours credit.

² The **credit value** gives the notional workload for the module, where 1 credit corresponds to a notional workload of 10 hours (including contact hours, private study and assessment)

³ **Special assessment rules** (requiring University Teaching Committee approval)

P/F – the module is marked on a pass/fail basis (NB pass/fail modules cannot be compensated)

NC – the module cannot be compensated

NR – there is no reassessment opportunity for this module. It must be passed at the first attempt

⁴ AuT – Autumn Term, SpT – Spring Term, SuT – Summer Term, SuVac – Summer vacation

⁵ **Independent Study Modules** (ISMs) are assessed by a dissertation or substantial project report. They cannot be compensated (NC) and are subject to reassessment rules which differ from 'taught modules'. Masters programmes should include an ISM(s) of between 60 and 100 credits. This is usually one module but may be more.

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| The context and practice of gathering field archaeology data | ARC00020M | 7 | 20 | N/A | None | AuT Week 10, ess |
| Domestic Historic Interiors | ARC00069M | 7 | 20 | N/A | None | AuT Week 10, ess |
| Ethnoarchaeology | ARC00086M | 7 | 20 | N/A | None | AuT Week 10, ess |
| Evolving minds and societies | ARC00018M | 7 | 20 | N/A | None | AuT Week 10, ess |
| Hard Tissue Biology | 0980006 | 7 | 20 | N/A | Submission via HYMS VLE | AuT Week 10, ess SpT Week 1, exan |
| Issues in Historical Archaeology 1 | ARC00022M | 7 | 20 | N/A | None | AuT Week 10, ess |
| Mesolithic lifeways | ARC00029M | 7 | 20 | N/A | | AuT Week 10, ess |
| Primate Ecology and evolution | 0980009 | 7 | 20 | N/A | Submissions via HYMS | AuT Week 10, pos presentation SpT Week 1, exan |
| Vikings | ARC00027M | 7 | 20 | N/A | None | AuT Week 10, ess |
| Ancient biomolecules | ARC00034M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Archaeology of households | ARC00070M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Death and burial | ARC00077M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Experimental archaeology theory | ARC00087M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Functional and Musculoskeletal Anatomy | 0980008 | 7 | 20 | N/A | Submission via HYMS VLE | SpT Week 8, presentation SpT Week 10, ora examination and s |
| Human Evolutionary anatomy | 0980005 | 7 | 20 | N/A | Submission via HYMS | SpT Wk 10, essay SuT Wk1, timed e |
| Hunting and gathering societies | ARC00019M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Interpreting animal remains | ARC00032M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Interpreting Historic Buildings | ARC00011M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Issues in cultural heritage conservation | ARC00015M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Issues in Historical Archaeology 2 | ARC00023M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Medieval Settlement and Communities | ARC00030M | 7 | 20 | N/A | None | SpT Week 10, ess |
| Mesolithic Funerary Archaeology | ARC00081M | 7 | 20 | N/A | | SpT Week 10, ess |
| The analysis, interpretation and dissemination of field archaeology data | ARC00021M | 7 | 20 | N/A | None | SpT Week 10, ess |

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| Themes in the prehistoric landscape | ARC00026M | 7 | 20 | N/A | None | SpT Week 10, essay |
| Buildings Survey | ARC00035M | 7 | 5 | N/A | P/F | AuT, coursework |
| Characterisation | ARC00064M | 7 | 5 | N/A | P/F | AuT, coursework |
| Community activism | ARC00079M | 7 | 5 | N/A | P/F | AuT+SpT, coursework |
| Digital imaging | ARC00082M | 7 | 5 | N/A | P/F | AuT, coursework |
| Experimental Archaeology design and practice | ARC00074M | 7 | 5 | N/A | P/F | AuT, coursework |
| Geoarchaeology | ARC00048M | 7 | 5 | N/A | P/F | AuT, coursework |
| Geographical information systems (GIS) | ARC00049M | 7 | 5 | N/A | P/F | AuT, coursework |
| Geometric morphometrics 1 | 0990022 | 7 | 5 | N/A | P/F | AuT, submission of book (100%) AuT |
| Heritage Protection | ARC00043M | 7 | 5 | N/A | P/F | AuT+SpT, coursework |
| Human Bones Practicals 1 | ARC00046M | 7 | 5 | N/A | P/F | AuT, coursework |
| Landscape & Earthworks Survey | ARC00039M | 7 | 5 | N/A | P/F | AuT, coursework |
| Museum collecting: histories, theories, practice | ARC00080M | 7 | 5 | N/A | P/F | AuT, coursework |
| Practical Building Conservation Skills | ARC00063M | 7 | 5 | N/A | P/F | AuT, coursework |
| Virtual anatomy 1 | 0990024 | 7 | 5 | N/A | P/F | AuT, submission of book (100%) AuT |
| Virtual Reality & 3D Modelling | ARC00052M | 7 | 5 | N/A | P/F | AuT, coursework |
| Zooarchaeology 1: identifying animal bones | ARC00041M | 7 | 5 | N/A | P/F | AuT, coursework |
| Applied Buildings Survey | ARC00071M | 7 | 5 | N/A | P/F | SpT, coursework |
| Artefacts from Excavation | ARC00056M | 7 | 5 | N/A | P/F | SpT, coursework |
| Conservation Solutions | ARC00058M | 7 | 5 | N/A | P/F | SpT, coursework |
| Debates in Museum Theory & Practice | ARC00055M | 7 | 5 | N/A | P/F | SpT, coursework |
| Geometric morphometrics 2 | 0990023 | 7 | 5 | To complete GM2 module | P/F | SpT, submission of book (100%) SpT |
| Geophysical Survey | ARC00037M | 7 | 5 | N/A | P/F | SpT, coursework |
| Heritage education | ARC00078M | 7 | 5 | N/A | P/F | SpT, coursework |
| Heritage film-making | ARC00084M | 7 | 5 | N/A | P/F | SpT, coursework |
| Human Bones Practicals 2 | ARC00050M | 7 | 5 | N/A | P/F | SpT, coursework |
| Material cultural theory and practice | ARC00085M | 7 | 5 | N/A | P/F | SpT, coursework |
| Perspectives in Landscape Research | ARC00054M | 7 | 5 | N/A | P/F | SpT, coursework |

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| Spatial analysis in GIS | ARC00083M | 7 | 5 | N/A | P/F | SpT, coursework |
| Sustainable Building Conservation Skills | ARC00075M | 7 | 5 | N/A | P/F | SpT, coursework |
| Using archaeological data | ARC00036M | 7 | 5 | N/A | P/F | SpT, coursework |
| Virtual anatomy 2 | 0990025 | 7 | 5 | To complete VA1 module | P/F | SpT, submission of book (100%) Spr |
| Working on the web | ARC00040M | 7 | 5 | N/A | P/F | SpT, coursework |
| Zooarchaeology 2: exploring the assemblage | ARC00053M | 7 | 5 | N/A | P/F | SpT, coursework |

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| Transfers out of or into the programme | |
| N/A | |
| Exceptions to University Award Regulations approved by University Teaching Committee | |
| Exception | Date approved |
| None | N/A |
| Quality and Standards | |
| <p>The University has a framework in place to ensure that the standards of its programmes are maintained, and the quality of the learning experience is enhanced.</p> <p>Quality assurance and enhancement processes include:</p> <ul style="list-style-type: none"> • The academic oversight of programmes within departments by a Board of Studies, which includes student representation • The oversight of programmes by external examiners, who ensure that standards at the University of York are comparable with those elsewhere in the sector • Annual monitoring and periodic review of programmes • The acquisition of feedback from students by departments. <p>More information can be obtained from the Academic Support Office: http://www.york.ac.uk/admin/aso/</p> | |
| Date on which this programme information was updated: | 1 August 2017 |
| Departmental web page: | http://www.york.ac.uk/archaeology/ |
| <p>Please note</p> <p>The information above provides a concise summary of the main features of the programme and learning outcomes that a typical students might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the leaning opportunities that are provided.</p> <p>Detailed information on learning outcomes, content, delivery and assessment of modules can be found in module descriptions.</p> <p>The University reserves the right to modify this overview in unforeseen circumstances, or where processes of academic development, based on feedback from staff, students, external examiners or professional bodies, requires a change to be made. Students will be notified of any substantive changes at the first available opportunity.</p> | |